

## EPA Writers

### Job Title – EPA Writers

### About the Job

The NHS England, National School of Healthcare Science End Point Assessment Organisation is a registered end-point assessment service looking after a vital workforce in today's NHS. The NSHCS EPA Assessment Writers are key part of ensuring that the assessment designed by the NSHCS EPA are valid, reliable, fair and accessible.

### About You

This section details the personal attributes we require for this role.

#### Behaviours and Values

##### Essential:

- Work as part of a team to support others and improve services.
- Take initiative and work proactively, consulting others when necessary; take personal responsibility for your actions and recognise your own limitations.
- Action and deliver constructive feedback.
- Have the confidence to challenge and ask questions to aid further understanding of concepts.
- Honesty
- Positive and flexible approach to work

#### Skills and Abilities

##### Essential:

- An ability to maintain confidentiality and trust.
- Clear communicator
- Concise and clear writing
- Ability to meet strict deadlines.

<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Undertake continued learning and share ideas to make constant improvements.</li> <li>• Commitment to continuing professional development.</li> <li>• Knowledge or experience of/ working with End-point Assessment organisations.</li> </ul>	
<p><b>Experience and Knowledge</b></p>	<p><b>Qualifications and Training</b></p>
<ul style="list-style-type: none"> <li>• The following is key to the role of Assessment Writer: <ul style="list-style-type: none"> <li>▪ Employer sector experience</li> <li>▪ Experience of the subject to a level above the EPA you are writing</li> <li>▪ A wider understanding of the professional environment in which an apprentice or employee will work</li> </ul> </li> <li>• A clear understanding of the educational landscape and regulatory requirements for qualifications</li> <li>• Detailed knowledge of the specifications that comprise the area of expertise for the role</li> <li>• Ability to edit materials to ensure they are grammatically correct and fit for purpose</li> <li>• Excellent communication, written, verbal, IT and interpersonal skills</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• Significant experience of successfully operating in a highly regulated environment</li> <li>• Experience of assessment writing both formative and summative</li> </ul>	<ul style="list-style-type: none"> <li>• One qualification level above area of assessment writing / professional work experience will also be considered.</li> <li>• Proficient with digital communication tools</li> <li>• Effective written and oral presentation skills</li> <li>• Evidence of continued professional development.</li> <li>• Proficient digital and I.T skills</li> <li>• Level 3 or above English qualification</li> </ul> <p><b>Desirable</b></p> <ul style="list-style-type: none"> <li>• 2 years of assessment writing / reviewing experience in high stakes assessments</li> </ul>

# Benefits Information

What's great about this post?	Additional Information	
<p>The opportunity to:</p> <ul style="list-style-type: none"> <li>• Influence the education and training of healthcare staff in your sector and making a real difference to patient care.</li> <li>• The opportunity to contribute to your CPD.</li> </ul> <p>We'll be committed to your training and development from day one and you will receive full training for this role.</p>	<b>Salary:</b>	£800
	<b>Hours of work:</b>	4-6 days per assessment writing cycle* (subject to change depending on apprenticeship standard)
	*1 day= 7.5 hours. Half day= 4 hours. Meeting attendance rates do not apply.	

Please send expressions of interest FAO Amrita Nanra to [NSHCSEPA@hee.nhs.uk](mailto:NSHCSEPA@hee.nhs.uk)