HCPC P4P Study

Health and Care Professions Council Registrants Preparedness for Practice

PARTICIPANT INFORMATION SHEET

Semi-structured interviews

Information for HCPC registrants and stakeholders

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[v2 23/11/2022]

Invitation

You are being invited to take part in a research study. This study is funded by the Health and Care Professions Council. Before you decide whether you are happy to take part, it is important that you understand why the research is being done and what taking part would involve. Please take time to read this information sheet carefully before deciding whether or not to participate. If you decide to participate I thank you. If you decide not to take part, there will be no disadvantage to you of any kind and I thank you for considering our request. Do not hesitate to contact us using the details at the end of this information sheet if there is anything that is not clear or if you would like more information.

What is the aim of the research?

The aim of the research is to investigate HCPC registrants preparedness for practice. This research will help the HCPC to understand any areas where additional support may be needed by registrants and inform areas of their work such as:

(a) The development of resources for students and newly qualified registrants (learning materials, guidance documents, learning events, etc)

(b) Targeted engagement with education providers to enable them to address any areas of challenge through their education programmes

(c) Engagement with employers and professional bodies to ensure additional support is provided and where possible; and

(d) The forthcoming planned review of their Standards for Education and Training.

What types of participants are needed?

We are interested in speaking to the following types of participants:

1. HCPC registrants who have been practising between 6-18 months about their preparedness for practice.
2. Practice placement supervisors who have supervised students on their first clinical placement
3. Employers who have employed newly qualified HCPC registrants in the past year
4. Additional stakeholders such as education providers, Chief Allied Health Professions Officers, Chief Scientific Officers, Psychology Profession Leads and Professional Bodies.

What will participants be asked to do?

Should you agree to take part in the research, you will be asked to complete and return the online consent form that accompanies this information sheet. This asks participants if you are willing to take part in a semi-structured interview with the research team. Interviews will be conducted by video conferencing e.g. Zoom or Microsoft Teams.

If you agree to take part in these activities, I will contact you to make arrangements. There will be no payment for taking part in this research.

When the interview takes place please find a private space within which to take the video call which does not include personal information in the background e.g. photographs or certificates with your name on it.

What is the time commitment for this study?

Up to 30 minutes for the interview.

Are there any advantages or disadvantages to participating in the study?

We anticipate that some people will benefit from having the opportunity to participate. For example, the study will give HCPC registrants the opportunity to reflect on their experiences of clinical practice. There are likely to be benefits to the HCPC registrants as a group in that the results of the study should aid the transition to practice for future registrants.

The major disadvantage to this study is time.

A further disadvantage for HCPC registrants may be that discussing their experiences (especially if they have had negative experiences) may be distressing for you. If this is the

case, this can be discussed with your employer/professional body and we will address this issue should it arise. Also, it is important to note that if you do not wish to answer a question, you do not have to.

Can participants change their mind and withdraw from the study?

You may withdraw from participation in the study up until the transcription of the recording has taken place and data has been anonymized. You are not required to give a reason for your decision to withdraw. If you decide to withdraw, please contact the chief investigator by email or post using the contact details below.

What information will be collected and what use will be made of it?

This research involves an open-ended questioning technique where the precise nature of the questions which will be asked have not been determined in advance, but will depend on the way in which the interview develops. However, we have prepared some guide questions covering core areas relating to the preparedness of HCPC registrants for practice more broadly, which the researcher will use as prompts. In the event that a line of questioning does evolve in such a way that you feel hesitant or uncomfortable, you are reminded of your right to decline to answer any particular question(s) and also that you may withdraw from participation in the research at any time without disadvantage to yourself of any kind.

Participants data will be anonymised. Individual interviews will be recorded and transcribed. Digital audio tapes will be sent to the transcriber securely. The transcriber is bound by a confidentiality agreement. Your interview transcript will be combined with those of the other participants and the resulting dataset will be analysed as a whole. Participants will be provided, on request, with a copy of the transcript of their interview in order to check for accuracy and to request omissions but not to alter the content. Interview recordings will be deleted when data analysis has been completed.

In the highly unlikely event of information being disclosed about unsafe practice, the Chief Investigator will be obliged to contact your local authority safeguarding board.

How will we use information about you?

We will need to use information from you for this research study. This information will include your name and contact details so that we can contact you and identify you. People who do not need to know who you are will not be able to see your name or contact details. Your data will have a code number instead. We will keep all information about you safe and secure. Once we have finished the study, we will keep some of the data so we can check the

results. We will write our reports in a way that no-one can work out that you took part in the study.

What are your choices about how your information is used?

You can stop being part of the study at any time, without giving a reason, but we will keep information about you that we already have.

Where can you find out more about how your information is used?

You can find out more about how we use your information

- at https://www.plymouth.ac.uk/students-and-family/governance/information-governance
- our leaflet available from https://www.plymouth.ac.uk/research/governance/research-participant-privacy-notice
- by asking one of the research team, or
- by contacting the University of Plymouth Data Protection Officer at dpo@plymouth.ac.uk.

How will my data be stored?

Procedures for the handling, processing, storage and destruction of data will be compliant with the General Data Protection Regulations 2018 and the University of Plymouth's Research Ethics Policy on Data Protection. Data will be stored securely on encrypted devices i.e. password protected and encrypted university computers and laptops. All data will be encrypted and uploaded onto a secure server as soon as possible. Paper and other manual files will be appropriately filed and securely stored in a locked cabined at the University of Plymouth. Any identifiable data will be destroyed as soon as the study is complete possible using appropriate data destruction software. Non-identifiable data will remain the property of the University of Plymouth and the Chief Investigator will remain the custodian. Non-identifiable data will be stored for a period of 10 years in line with the University of Plymouth's Research Ethics policy on a secure platform (Onedrive for Business). Personal data, including contact details, will be retained for the duration of the study and will be destroyed after the study has ended. Finally, direct quotations from participants used in any study output will be anonymised by removing any identifiable information e.g. names and places and replacing it with pseudonyms.

If you have any questions about this research, either now or in the future, please feel free to contact:

Dr Nicola Brennan

Chief Investigator
Tel: 01752 586 835
Email: nicola.brennan@plymouth.ac.uk

If you would like to receive further information about the outcomes of the research and to be informed of any future publications resulting from this work, please indicate this on the consent form or let us know later.

Complaints
If you have any concerns or complaints about the ethical conduct of this study, please contact the Research Administrator, Faculty of Health Ethics Committee, John Bull Building. Tamar Science Park, Research Way, Plymouth, Devon, PL6 8BU, Email: FOHEthics@plymouth.ac.uk'

This research has been reviewed and approved by the University of Plymouth Faculty of Health Research Ethics and Integrity Committee.