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Job title: Orthotist

Location: Manchester

We have an exciting opportunity for an Orthotist to join our team in Manchester.

Opcare, part of the international healthcare company Ability Matters Group, is one of the largest suppliers of artificial limb, orthotic, and posture and mobility services to the NHS in England. We consistently deliver a first class service for users, whilst applying the most advanced and exciting clinical and technical solutions available to patients.

**Job summary:**
The role holder will assess clients / patients in conjunction with Physiotherapists, NHS Consultants, Doctors and other members of the interdisciplinary team as appropriate then provides orthotic treatment based on best practice.

The successful applicant will advance the delivery of the Opcare orthotic service by embracing evidence-based medicine and the result of clinical audit in line with the requirements of clinical governance.

# Key Responsibilities & Tasks

* To carry out a full, relevant assessment and ensure that users are provided sufficient information so that their understanding and expectations are targeted to gain the maximum benefit from their treatments.
* To ensure orthoses issued to patients are fitting and functioning satisfactorily and efficiently.
* To treat all users with dignity keeping them informed on their orthotic treatment and the basis for actions/advice.
* Measuring, tracing / casting and fitting orthosis.
* Ensuring adequate identification of all orthosis and patients items etc at all times.
* Completing and processing Measure Charts / Worksheets with relevant details, ensuring accurate limb codes are recorded.
* Using electronic ordering systems, correctly record patient details and to process orders/deliveries.
* Working with central administration teams to ensure devices are moving through the system in a timely way and in compliance to the agreed time frame.
* Provide the manager with information where there are difficulties in achieving satisfaction either in quality of fit or difficulty in achieving the recommended timescales or specified requirements.
* Minimise wastage of NHS or company funding by ensuring that products are ordered correctly. If there is a product that is deemed not to be suitable, ensure that the product is not damaged and that the packaging is available in order for a refund to be claimed.
* Ensure that internal communications are kept confidential when appropriate.
* Agree objectives with Manager and report regularly on progress.
* To practice within the code of ethics and guidelines of the HCPC.
* To participate in continuing professional development and ensure your CPD portfolio is maintained.
* To participate in clinical audit.
* An excellent appreciation of customer needs and how best to articulate how Opcare can meet those needs.

# Skills & Personal Attributes

The position requires the job holder to possess:-

* Proven practical experience working successfully as an Orthotist.
* Committed to the highest standards of patient care.
* Proven experience of working within high performing teams.
* Positive and proactive ’can-do’ attitude.
* Ability to build and maintain excellent working relationships internally and externally.
* Excellent interpersonal and communication skills.
* Excellent attention to detail.
* Diplomatic but also assertive as required.
* Able to prioritise, plan and organise efficiently and work with multiple conflicting priorities.
* Robust judgement and ability to make sound decisions quickly and effectively in complex situations.
* Collaborative and collegiate style.
* Self-motivated and uses initiative.
* Attitude of continuous improvement.
* Good standard of literacy & numeracy.
* Confidential and professional.
* Remains calm under pressure.
* Flexible working style.

**Qualifications and essential criteria**

* Either: Certified Orthotist, HND Orthotics, BSc Orthotics
* Fully HCPC registered
* Have full DBS Clearance
* Preferably a member of BAPO

If you would like to apply for this role, please submit an updated CV to **recruitment@abilitymatters.com**